

Rangiora Promotions Association (RPA Inc.)

2020 Annual General Meeting - MINUTES

Time: Drinks & Nibbles: 5:30pm | AGM started: 6:00pm

Date: Tuesday 30 June 2020

Venue: Rangiora RSA CLUB

Attendees: 43 (2019 = 24)

1. Welcome: Chairperson Ross Ditmer welcomed everyone present.

2. Guest Speaker Dean Percy, The Mark

3. Apologies: Matt Doocey (MP for Waimakariri), Dan Gordon (Mayor of Waimakariri), Kirstyn Barnett (Councillor), Karen Dugdale (Rangiora Promotions)

Moved to be accepted: Richard Peter/Bev Wright

4. Minutes of last meeting It was stated that these have been available on our website and circulated to members.

Moved to be accepted: Jim Gerard/Tamara Herd

Matters arising: None noted.

5. Correspondence:

5.1. Nominations for the Management Board.

6. Financial Reports:

6.1. Ross talked to the Financial Report ending 31 March 2020. He noted that our financial position has improved over the past financial year and we now hold some retained funds.

6.2. Ross reminded attendees that the Financial Report is available on our website and via email upon request.
rangiorasecretary@gmail.com

Moved to be accepted: Ross Ditmer/John Wright

7. Chairperson's Report:

7.1. Ross thanked Belinda Topp and Tamara Herd for their work over the past year. Ross reported that the Business Liaison role has been a great success and positive momentum was continuing with the implementation of this role in 2018..

7.2. Ross thanked the 2019/20 Board for their wisdom and guidance– everyone has their own role within the Board through the sub-committees which works very well.

7.3. Ross specially thanked Board Member Raelene Rees, as well as Dean Rees for providing their professional services throughout the year.

7.4. The Events which Rangiora Promotions have run over the past 12 months were summarised and a thank you was extended to all those businesses who have supported these events over this time. Ross spoke of the fireworks cancellation at Christmas Celebration Night in 2019, due to the risk the wind posed and how this was unfortunate however the entire event as a whole was so positive and the turnout at this event was the best we have ever seen, with an estimated 6,000 people in attendance. Eats & Beats in March 2020 was discussed and the challenges the Association faced whilst planning this event were acknowledged. Due to the date move the Management Board decided upon in 2019 which brought the event forward by one month to capture the warmer weather, this meant we held two events within one financial year. This decision created an incredible challenge to pull the event together financially as it was difficult for our sponsors and many funding bodies were unable to support it. The Association was faced with a difficult decision, whether to continue with the event or not, however the hard work from the entire team paid off and the required funding and sponsorship was gained by many businesses and some funding bodies, to

organize an incredible music and food affair for our community which turned out to see our largest crowd in attendance yet.

- 7.5. Ross outlined our two event cancellations due to Covid-19; The Big Splash and The North Canterbury Expo. Ross expanded on the Pop-Up Business Expo planned to take place instead of the North Canterbury Expo. Ross explained the Expo is a version of the North Canterbury Expo which is more affordable for businesses after the effects of Covid-19 on businesses.
- 7.6. Ross spoke about the upcoming Events scheduled to take place over the coming year; and summarised Rangiora Promotions key activities, community engagement and accomplishments to date. Ross talked about the cancellation of the Christchurch Santa Parade which has motivated the Association to expand the Christmas Party in the Park and this will do so onto Percival Street outside the Fire Brigade. This change will allow extra space for further attractions as well as for a larger crowd to attend.
- 7.7. Ross spoke about the continued success and growth of our Last Wednesday Club, consistently attracting up to 70 members each month.
- 7.8. Thank you to all the sponsors and supporters of Rangiora Promotions for the past year. We simply could not run the events and activities we do without you and we have an increasing number of businesses, as well as community groups who are signing up to support us each year, we are so grateful for this support. We look forward to working with them all again this year.

Matters Arising: None noted.

Moved to be accepted: Ross Ditmer/Jim Gerard

8. Nominations:

8.1. The following people were nominated:

- 8.1.1. Ross Ditmer – Chairperson
- 8.1.2. Raelene Rees – Treasurer
- 8.1.3. Graeme McCartin
- 8.1.4. Karen Dugdale
- 8.1.5. Tessa Keeling
- 8.1.6. Tamara Herd
- 8.1.7. Bev Wright
- 8.1.8. Chris Boivin
- 8.1.9. Grant Edmundson
- 8.1.10. Jim Gerard
- 8.1.11. Katrina Green
- 8.1.12. Margo Hutcheon
- 8.1.13. Bernard Lee

8.2. **The new Management Board for term of 2020/21** confirmed as above.

8.3. Ross thanked and sadly farewelled Jo Hawley Smith who is one of our long standing and heavily involved Board Members, for her years of service on the Board. He also welcomed Grant Edmundson and Bernard Lee to the Management Board.

8.4. **Motion to approve the Management Board (including Chairperson and Treasurer Appointment) for term 2020/21.**

Moved to be accepted: David Cartwright/Richard Peter

9. General Business:

9.1. None noted.

10. Final note from the Chairperson: Ross Ditmer thanked everyone for attending and invited all to stay on to listen to our Guest Speaker Alex Lemon, The Crusaders, and join us for a drink and networking.

11. The meeting was declared closed at 7:00pm