

Rangiora Promotions Association (RPA Inc.)

2022 Annual General Meeting - MINUTES



Time: Drinks & Nibbles: 5:30pm | AGM started: 6:00pm
Date: Tuesday 15th June 2022
Venue: Rangiora RSA CLUB
Attendees: 31 (2021 = 29)

1. **Welcome:** Chairperson Ross Ditmer welcomed everyone present – special welcome to Guest Speaker Peter Cooper
2. **AGM meeting declared open**
3. **Apologies:** Dan Gordon, Raelene Rees, Tamara Herd
 - 3.1. **Moved to be accepted and seconded:** Debs Taylor-Hayhurst/Jim Gerard and carried
4. **Approval of 2021 Annual General Meeting Minutes:**
 - 4.1. Circulated to our Membership and available on the Website according to constitutional obligations
 - 4.2. **Moved to be accepted and seconded:** Grant Edmondson/Padi Nistala-James and carried
 - 4.3. Matters Arising: None
5. **Correspondence:**
 - 5.1. Nominations for the Management Board – 11
 - 5.2. Resignations from the Management Board – 2
 - 5.3. Presentations of appreciation of thanks to outgoing Board members – Tamara Herd and Karen Dugdale
 - 5.4. Presentation of gift and thanks to Leah Attwood of Bluempire Creative who has come on board as the new Rangiora Promotions Design Partner. Karen Dugdale wished to note the extraordinary number of hours and amount of effort that Leah has put in to the Association to date and wished to publicly acknowledge and thank her for this amazing contribution.
 - 5.5. **Moved to be accepted and seconded:** Jim Gerard/Ross Ditmer and carried
6. **Financial Report 2021/2022 Financial Year**
 - 6.1. The 2021/2022 Financial report was circulated to our members and available on the website according to constitutional obligations.
 - 6.2. **Moved to be accepted and seconded:** Ross Ditmer/Jim Gerard and carried
 - 6.3. Ross opened the financials to discussion and noted a full copy was available via the Secretary on request.
 - 6.4. Matters Arising: None
7. **Chairperson's Report** – Ross Ditmer

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- 7.1. Staff: Ross thanked Lauren Lincoln and Karen Dugdale for all their work over the past year. He also acknowledged the farewell of Belinda Topp from the Contracting team and as Event Coordinator and wished her all the best for the future.
- 7.2. Management Board: Ross summarised the changes to the Board since the 2021 AGM. He also wished to specifically thank Raelene Rees in her role as Treasurer/Accountant, and Grant Edmundson in his legal capacity, for the huge contributions of time and expertise they have made over the last year.
- 7.3. Events: The events run by Rangiora Promotions Association over the last year were summarised and a thank you was extended to all those businesses who have provided sponsorship and support. Ross noted that several events – notably the Christmas Celebration Night, The Santa Parade and Party in the Park and Eats and Beats 2022 – had to be cancelled due to Covid Traffic Light restrictions, however these events would all be returning this year and several initiatives were held in their stead.
- 7.4. Ross also talked about the launch and success of Do Good Rangiora, and the positive impact this initiative has already had on our town. He thanked the many businesses who had supported this event and aided its launch.
- 7.5. Finally, Ross provided a summary of the upcoming events schedule for the next 12 months, including announcing a new event: a Glitz and Glamour ball, with the date still to be confirmed.
- 7.6. Membership: Ross spoke about our membership and how it is growing year upon year. He emphasized that members need to see the value in their membership, and he outlined all the ways that members could take more advantage of the promotional services we offer to them. He also discussed the Boards decision to offer a 50% off discount to all new and existing members for this year only, considering the difficult economic circumstances the country is currently facing.
- 7.7. Lastly, Ross issued a word of thanks to all the sponsors and supporters of Rangiora Promotions for the past year. He especially noted the contribution from the Waimakariri District Council in the form of the Capacity Grant, and their generosity in allowing Rangiora Promotions to retain it despite the cancellation of so many events. We simply could not run the events and activities we do without you, and we have an increasing number of businesses, as well as community groups who are signing up to support us each year, we are so grateful for this support. We look forward to working with them all again this year.

7.8. Moved to be accepted and seconded: Shane Jones/Fi Sidey and carried

7.9. Matters Arising: Jim Gerard wished to thank Ross, on behalf of the membership and Board, for his leadership and governance over the year, especially in light of the exceptionally challenging circumstances the Association has faced. Ross, in turn, wished to acknowledge the contracting team for their assistance in this capacity.

8. Nominations for positions on the Rangiora Promotions Management Board:

9.

9.1. The following nominations for the 2022/2023 Management Board have been received:

- 9.1.1. Ross Ditmer – Chairperson
- 9.1.2. Ralene Rees – Treasurer
- 9.1.3. Fi Sidey
- 9.1.4. Padi Nistala-James
- 9.1.5. Debs Taylor-Hayhurst
- 9.1.6. Grant Edmundson

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- 9.1.7. Jim Gerard
- 9.1.8. Shane Jones
- 9.1.9. Karl Horwarth
- 9.1.10. Katrina Green
- 9.1.11. Tessa Keeling

9.2. The new Management Board as detailed above moved to be accepted and seconded: Ross Ditmer/Jim Gerard and carried

10. General Business: None

11. Official Proceedings of Meeting Declared Closed: 6.21pm

12. Raffle: The raffle for the Spitfire Restaurant voucher – kindly donated by the Rangiora RSA - was drawn and Ross thanked the RSA for their generosity and support.

13. Guest Speakers: Peter Cooper, Area Commander of the Canterbury Rural Police

14. Updates from Janine Rogers – Visit Waimakariri, and Heather Warwick – ENC on current local projects and initiatives

15. Final note from Chairperson: Ross Ditmer thanked everyone for attending and invited everyone to stay and join us for a drink and networking.